

REPORT TITLE - DRAFT PARKING ANNUAL REPORT 2024/2025

Committee name	Residents' Services Select Committee
Officers reporting	Richard Webb; Director of Community Safety and Enforcement
Papers with report	Draft Parking Annual Report 2024/25
Ward	All

HEADLINES

The Council publishes an annual report detailing its parking management activities over the preceding year. The 2024/25 annual report is currently in draft format and is shared with the Committee for review and comment prior to being finalised for approval and publication.

RECOMMENDATIONS

That the Residents' Services Select Committee notes the contents of the draft annual parking report and comments on matters requiring clarification or for consideration of inclusion in the report.

SUPPORTING INFORMATION

1. Statutory guidance issued by the Secretary of State for Transport under the Traffic Management Act 2004 states that each local authority with civil parking enforcement responsibilities should publish an Annual Report about their enforcement activities covering financial and statistical data. This report should be published within 6 months of the end of each financial year.
2. The Council's Parking Annual Report for 2024/25 is currently being finalised for approval and publication in accordance with this statutory guidance. The report includes details of the parking operations of the Council over the year, including numbers of permits issued and numbers of parking restrictions suspensions processed. It also includes parking enforcement data including details of penalty charge notices issued and appeals and challenges against penalty charge notices. It is intended to provide useful information on parking within the Borough to residents and businesses.
3. The annual report also includes financial details relating to the Council's parking operations and enforcement, providing residents with transparent information on how parking income and fine receipts are utilised by the Council. This information is currently being finalised for

the 2024/25 financial year and will be added to the report once available and prior to publication.

RESIDENT BENEFIT

The parking operations of the Council have daily relevance for most residents in the Borough. The publication of the annual report on the Council's parking activities provides information to residents to explain how income, including from permits and fines, is used for relevant services in the area and to enable residents to understand how the Council seeks to use its powers to support road safety and minimise congestion in the Borough.

APPENDICES

Nil